

Report

Subject: : Performance Monitoring – Review of the Third Quarter

Report to : The Cabinet

Date : Wednesday 31 January 2007

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Leader of the Council : Cllr Richard Britton

Executive Summary

The aim of this report is to provide Cabinet with a high level view of where services need to improve and what actions are proposed to reduce risks to the council.

It has been produced following an analysis of budget monitoring information, performance indicator information and progress reports on key themes in the Corporate Plan.

1. Matters for Consideration:

Cabinet is requested to:

- i) note new areas of concern and improvement from the third quarter (October – December 2006);
- ii) invite Scrutiny to consider any issues of particular concern.

2. Introduction and Background:

This report analyses monitoring information from budgets, performance indicators, progress reports against the Corporate Plan, Risk Registers and miscellaneous reports for the first quarter. All detailed monitoring reports are available as background papers on request from the Democratic Services Unit.

This summary is designed as an exception report identifying for all Councillors areas of concern where services need to improve and what actions are required to reduce risks to the council. The issues and actions have been categorised by risk type and added to the Corporate and Portfolio Risk Registers.

3. Current risks identified during the Third Quarter (October – December 2006):

Financial

- 3.1 A section on revised budget for 2006/7 is contained on this agenda (item 12) that details expected variations to the current budget. Overall these appear to be favourable variances.



Awarded in:
Housing Services
Waste and Recycling Services



- 3.2 In 2005/6 The Council introduced a buy out scheme for staff who are contractually eligible for free city centre parking. At the same time a new charging mechanism was brought in to allow eligible staff to purchase reduced price daily parking with daily rates increasing year on year until they reach the full rate. To date in some 51 buyouts have been paid at a cost of around £86,000. No budget was allocated, as over time it is assumed that parking income would cover the cost of the buyouts. By 2007/8 the account is due to start making a net contribution towards the buyouts, but the current projection is that it will take many years to recover the costs fully. A review of the situation will take place and be reported as part of the closing of accounts.
- 3.3 The refurbishment of Churchfields Depot to provide office accommodation during the decant period and beyond is overspent by approximately £160,000. This was reported to the Improving the Performance and Finances of the Council Board and a post project review will be commissioned. It is hoped at this stage that it will be contained within the overall capital programme.
- 3.4 A saving of £80,000 from premium payments was budgeted for in 2006/7. negotiations with the unions are ongoing however no saving will be made in the year. Compensating savings will be made in 2006/7 to cover the immediate financial loss. A review of the situation will need to be undertaken in 2007/8.
- 3.4. Attached as Appendix B and C are the month 9 budget monitoring statements.

4. Improving Performance – (October – December 2006):

- 4.1 Overall the council's performance in the strategic suite of indicators (those which support the political priorities) in the third quarter of this financial year is below performance compared to the last quarter but up on the first. In comparison with the council's own targets, however, performance has steadily improved across all three quarters of this financial year to date, with 72.22% of strategic suite indicators achieving target as against 71.43% last quarter. It will be important to provide additional focus on these for the final quarter to ensure we maintain a strong performance for year-end.
- 4.2 It is pleasing to note that for both performance against target and improvement on last year this quarter is demonstrating the best levels of performance to date. In particular those meeting target an exemplary 100%(26) out performed them.
- 4.3 However, we need to continue to improve in some areas if we are to equal the strongest ever year-end performance achieved in March 2006 and reach our target of 75% strategic suite of indicators being in the upper quartile.
- 4.4 In particular we need to focus on the following political priority areas and take remedial action:

4.4.1 Improving Customer Service

- Only 52.46% of land charges were turned around in time, well below the target of 100%.

Proposed Action:

Cabinet will recall that the Head of Development Services was requested last quarter to provide an update on progress with this service .The latest position is that whilst land charges have failed to meet the target of 100% of searches within 10 days, steps have been taken to try and improve delivery of searches and we are hopeful that this figure will improve in the last quarter of 2006/07.

In addition the team, under the direction of HDS, will be assessing technological and administrative processes to ascertain whether turn round times can be improved

further and time spent on personal searches reduced, to a length commensurate with the fee received.

Benchmarking with other districts within the audit family of Salisbury District Council will be undertaken to ensure that resources are equal to the performance target set and whether one or the other needs to be addressed.

- 74% of Rent Allowance made on time / or within 7 days, down on target of 90%.

Proposed Action:

The Head of Revenue and Benefits reports that focus is being given to ensuring urgent payments are made on time so that the target can be met.

- 85% of enforcement site visits undertaken within 3 days, down on the target of 100%.

Proposed Action:

The Head of Development Services reports that the maternity cover for a full time post left early and the post holder has returned on a part time basis two days per week. Staffing is therefore still below establishment and is unlikely to be complete until Feb 2007. 100% target is therefore unlikely to be met until after this time.

4.4.2 Maintaining Council Housing to a High Standard

- 44% of repairs expenditure went on planned repairs, below the target of 60%.

Proposed Action

The Head of Housing Management reports that the percentage will rise as the year progresses as more contracts are let. This will bring the split between planned and responsive repairs more in line with the target. (Please note there was an error in last quarters figures which was reported as 46% when in fact it was 37). An average 36 days were taken to relet houses, below the target of 30 days

Proposed Action

This performance has been adversely affected by difficult to let sheltered properties, difficulties in finding suitable applicants for ex Housing Support Officers accommodation and the poor performance of a repairs contractor which is currently being addressed

4.4.3 Delivering More Affordable Housing

- Average length of stay in bed and breakfast up to 8.14 weeks, well outside our target of 2 weeks.

The Head of Strategic Housing reports that the Audit Commission have changed the way this indicator is now calculated. The council must now report on those households who it has rehoused permanently in the quarter but who previously spent time in Bed and Breakfast. As a consequence the council is now reporting on activity that occurred up to two years ago. At this time the council's use of B&B was still high and therefore the PI will be disproportionate to current activity, the average 20.39 days (2.91 weeks).

- 28 affordable homes were provided, well below the target of 35

The indicator now includes the following sub-divisions and activity to 31/12/06

New Affordable Housing sites brought forward - 14
Affordable Housing units granted Planning Permission - 50
Affordable Housing starts on site - 66
Affordable Housing completions - 45
DIYSO completions - 3

4.4.4 **Making the District safer and Reducing the Fear of Crime**

- Numbers of homelessness cases prevented, down this quarter to 53, below target of 80.

The Head of Strategic Housing Services reports numbers are slightly down due to the number of people presenting being lower than forecast.

4.4.5 In contrast, a number of indicators are showing continuingly positive trends:

- **Building capacity of the organisation.**

Low levels of sickness absence result in us remaining firmly in the upper quartile nationally, with absence in the third quarter at 6.4 days. Although this is up from the previous quarter the period is traditionally higher given winter illnesses. Nonetheless our record for the year to date represents an important achievement of staff and managers. Our success in reducing sickness absence is receiving national interest and we are detailing our approach and providing copies of our policy to a number of councils throughout the country.

- **Improving Customer Service**

Processing new housing benefit claims and change of circumstances details remains very firmly in the upper quartile with performance improving further on the first quarter.

Determining major, minor and other planning applications within the timescale remains firmly in the upper quartile.

Service enquiry resolution at the first point of contact via Customer Services is reaching 100% for some service areas, with a minimum of 40% being resolved on general enquiries.

4.5 From a portfolio perspective, key issues are as follows:

4.5.1 **Transport and Environment**

- 70.8% (17 of 24) meeting targets with 12 exceeding them (up on the last quarter).
- 45.5% demonstrating improvement (up on last quarter).

Areas for Concern:

Incidents of graffiti have increased.

4.5.2 **Economic Development and Planning Portfolio**

- 70.59% (12 of 17) meeting targets (up on last quarter) and (8) exceeding them (down on last quarter).
- 62.5% (10 of 16) demonstrating improvement (up on last quarter).

Areas for Concern:

No additional areas to report.

4.5.3 Resources Portfolio

- 59.6% (31 of 52) meeting targets and 29 exceeding them (up on last quarter)
- 50% (19 of 38) demonstrating improvement (down on last quarter).

Areas for Concern:

Minor increases in sickness absence in Customer Services, Environmental Services, Marketing, Economic Development and Tourism and Revenues and Benefits.

Mixed progress on our equalities indicators .It is hoped that work underway by the Diversity Group will contribute towards a solid improvement across the board on these indicators.

4.5.4 Community and Housing Portfolio

- 56.25% (27 of 48) meeting targets with 21 exceeding them (up on last quarter).
- 56.52% (26 of 46) demonstrating improvement (up on last quarter).

Areas for Concern:

No additional areas to report.

5. Complaints:

There have been a total of 35 formal complaints recorded across the council during this quarter. As previously reported, new procedures for recording formal complaints received by phone of face to face visitors have now been introduced. Next quarter's figures are expected to rise to reflect this.

Bureaucratic process					7
Service failure					14
Service failure against standards					2
Officer Behaviour					6
Information Failure					6

6. Public Satisfaction Surveys:

Cabinet will recall that all councils are required to undertake public satisfaction surveys every 3 years. The initial unweighted results are now available. These indicate that public satisfaction is up from 63% to 68%. The full results will be reported with the year-end report.

7. Revised Risk Register:

Elsewhere on the agenda, attached to the portfolio plans is the revised Corporate Risk Register, which reflects the issues within this report and actions to be agreed. The Register has also been amended to remove risks no longer relevant and reflect any changes to the status of existing risks.

8. Recommendations:

Cabinet is asked to:

- i) note the areas of concern and agree the proposed remedial action;
- ii) invite Scrutiny to consider exploring in more depth areas of concern;
- iii) note the complaints statistics and agree

9. Background papers:

Progress reports on the Integrated Change Programme
Corporate Risk Register
Portfolio Risk Registers
CPA Improvement Plan

10. Implications:

- **Financial** : The report highlights areas of financial performance, which are out of line with the current approved budget. The Medium Term Financial Strategy, Portfolio Plans and Budget Setting Reports will address any budget changes required.
- **Legal** : None within this report
- **Human Rights** : None
- **Personnel** : None
- **ICT** : None
- **Community Safety** : Contained within performance indicators
- **Environmental** : Contained within performance indicators
- **Ward(s) Affected** : All
- **Consultation Undertaken** : Service Unit Heads

Progress on Risks Identified during First Quarter (Jul – Sep 2006)

Risk Category	Service / Nature of Risk/Opportunity	Explanation / Action Taken
1. FINANCIAL	Planning income will exceed target and staffing costs will be under budget	This will be reflected in the outturn (approximately £60k) and adjustments have been made in the proposed 2007/8 budget.
2. REPUTATION	None	
3. CAPACITY	None	

SALISBURY DISTRICT COUNCIL

General Fund Month 9 2006/2007

2005/2006	Portfolio	2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	2006/2007
Actual Outturn £		Original Estimate £	Revised Estimate Month 6 £	Revised Estimate Month 9 £	Profiled Budget £	Actual Month 9 £	Variance £
174,119	Total Resources (including Central Contingency)	197,330	76,510	1,292,510	1,163,386	1,192,950	29,564
4,909,409	Total Community & Housing	5,038,250	5,157,280	4,510,320	4,684,938	4,555,139	(129,799)
2,841,841	Total Planning & Economic Development	2,842,850	2,890,820	2,734,920	1,916,540	1,813,196	(103,344)
3,915,964	Total Environment & Transport	4,415,670	4,369,490	3,856,350	2,283,942	2,242,305	(41,637)
11,841,333	Total General Fund	12,494,100	12,494,100	12,394,100	10,048,806	9,803,590	(245,216)
(373,190)	Contribution (from) to General Fund Reserves	126,690	126,690	226,690	170,017	170,017	-
11,468,143	General Fund Net Expenditure	12,620,790	12,620,790	12,620,790	10,218,823	9,973,607	(245,216)
393,813	City Area Committee	540,050	540,050	509,320	411,073	418,038	6,965
67,040	Contribution (from)/To City Area Reserves	12,850	12,850	43,580	32,685	32,685	-
460,853	City Area PRECEPT (NET EXPENDITURE)	552,900	552,900	552,900	443,758	450,723	6,965
11,928,996	TOTAL NET EXPENDITURE	13,173,690	13,173,690	13,173,690	10,662,581	10,424,330	(238,251)

Resources Portfolio

2005/2006		2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	
Actual Outturn	Code	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9		Notes
£	Service	£	£	£	£	£	£	
Corporate Centre								
524,576	CORPDEM	635,420	577,120	306,740	366,661	215,866	(150,795)	(9),(10),(15),(17),(18),(21)
196,893	CORPPRI	197,010	197,010	207,020	146,947	160,118	13,171	(10),(15)
(161,902)	LAN	(160,990)	(164,330)	(206,620)	(176,974)	(174,773)	2,201	(10),(11),(15)
51,281	OTHERSER	63,670	63,670	63,850	47,826	39,647	(8,179)	(10),(15)
2,327	PUI	3,070	3,070	13,110	32,434	39,446	7,012	(15)
103,452	TRN	88,460	88,460	87,290	65,457	72,406	6,949	(15)
15,362	UNI	17,810	17,810	19,340	14,490	15,174	684	(10),(15)
731,990		844,450	782,810	490,730	496,841	367,885	(128,956)	
Budgets under Control of Full Council								
131,052	AREACOMM	157,390	157,390	147,730	97,437	67,466	(29,971)	(15)
4,002	ELE	4,180	4,180	4,110	3,087	6,549	3,462	(15)
115,891	ELR	142,010	142,010	154,510	116,064	112,048	(4,016)	(10),(15),(20)
1,053,234	MEM	1,024,190	1,066,190	1,046,660	784,746	774,983	(9,763)	(1),(7),(15)
851	SCR	16,220	16,220	16,210	12,177	2,609	(9,568)	(15)
679,689	UCO	661,620	661,620	661,620	482,516	578,400	95,884	(15)
1,984,719		2,005,610	2,047,610	2,030,840	1,496,027	1,542,055	46,028	
Establishment Expenses								
226,479	OFFICES	21,160	56,330	-	27,605	52,866	25,261	(1),(2),(3),(5),(10),(12),(15),(16)
226,479		21,160	56,330	-	27,605	52,866	25,261	
Other Financial Services								
(3,259,590)	ARD	(3,189,620)	(3,189,620)	(1,420,860)	(1,065,690)	(1,065,690)	-	(16)
(3,259,590)		(3,189,620)	(3,189,620)	(1,420,860)	(1,065,690)	(1,065,690)	-	
Local Taxation								
506,728	CTX	492,100	492,840	512,100	384,087	358,075	(26,012)	(4),(10),(15)
(50,288)	NDR	(89,470)	(89,470)	(89,390)	3,987	7,740	3,753	(15)
456,440		402,630	403,370	422,710	388,074	365,815	(22,259)	
Property Services								
(60,620)	CHU	(70,750)	(70,750)	(121,690)	(91,260)	(83,655)	7,605	(15),(16)
55,064	CHURDEP	48,890	48,890	(4,110)	8,777	22,972	14,195	(15),(16)
(33,925)	MISCPROP	(38,820)	(35,550)	(211,460)	(173,513)	(187,421)	(13,908)	(2),(3),(5),(10),(15),(16)
184,422	PRO	164,220	165,760	186,350	139,671	131,388	(8,283)	(9),(10),(11)
144,940		103,540	108,350	(150,910)	(116,325)	(116,716)	(391)	
Support Services								
1,901	CCP	(9,240)	(14,750)	-	162	8,268	8,106	(10),(15)
96,652	CUSTSERV	1,460	44,440	-	(16,655)	41,857	58,512	(8),(10),(15),(19),(21)
7,973	DSU	22,050	22,050	-	(4,290)	4,669	8,959	(10),(15)
(11,006)	FINSERVS	3,520	3,520	-	153	(28,622)	(28,775)	(9),(10),(15)
(31,800)	ITS	17,030	14,350	-	(5,601)	(22,387)	(16,786)	(9),(10),(15)
4,193	ITSYSTEM	(2,680)	-	-	33,933	33,511	(422)	(15),(16)
(6,682)	LEGALSVS	(16,540)	(14,740)	-	1,509	27,019	25,510	(9),(10),(11),(15)
(43,435)	PPTSERV	16,030	16,030	-	(12,417)	(14,118)	(1,701)	(10),(15),(16)
17,796		31,630	70,900	-	(3,206)	50,197	53,403	
Central Contingency								
(128,656)	ZZZ	(22,070)	(203,240)	(80,000)	(59,940)	(3,462)	56,478	(6),(7),(8),(10),(11),(12),(13),(14),(15),(17),(19),(20),(21),(22)
(128,656)		(22,070)	(203,240)	(80,000)	(59,940)	(3,462)	56,478	
174,119		197,330	76,510	1,292,510	1,163,386	1,192,950	29,564	

Resources Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE RESOURCES PORTFOLIO	219,400
<u>Virements in Year</u>	
Months 1 -3	
(1) Inflation Bids	58,020
(2) Allocate £220k across GF from SCS uplift	2,590
(3) NNDR Revaluations	(9,060)
(4) Transfer of spare staff hours from HB to CT	740
(5) Realign costs of grounds maintenance across sites	890
(7) Supplementary estimate Members Training (to be repaid over 2 years)	10,000
Revised Budget as at Month 3	282,580
Months 4-6	
(8) Customer Services salary capitalisation adjustment	(2,830)
Revised Budget as at Month 6	279,750
Months 7-9	
(9) Revised Capitalised salaries figures	(26,100)

Resources Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

(10) Increase Vacancy Factor	(38,760)
(11) Legal restructure	(5,850)
(12) Office cleaning uplift	10,000
(15) Central Support Recharges adjustments	(166,730)
(16) Asset Rental removed	1,280,530
(17) Item 8 charge updated	(13,110)
(18) Miscellaneous variation	1,250
(19) Customer Services Extra Post	24,000
(20) Electoral Registration	11,000
(21) Licenses CCS	9,000
(22) Insurance Increase	7,530
Revised Budget as at Month 9	<u><u>1,372,510</u></u>

Resources Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

2006/2007 ORIGINAL ESTIMATE CENTRAL CONTINGENCY	(22,070)
 <u>Virements in Year</u>	
Months 1 -3	
(6) Inflation Bids	(144,860)
(6) NNDR Revaluations	60,520
(6) Increase to SCS contract	1,880
(6) Remove recharge budget for staff funded direct not through PDG	(65,540)
(7) Supplementary estimate Members Training	(10,000)
Revised Budget as at Month 3	(180,070)
 Months 4-6	
(8) Customer Services salary capitalisation adjustment	2,830
(8) ITS revenue consultants arts saving	(5,000)
(8) Adjust CSR to Salisbury City	(21,000)
Revised Budget as at Month 6	(203,240)
 Months 7-9	
(10) Increase Vacancy Factor	127,770
(11) Legal restructure	5,850
(12) Office cleaning	(10,000)
(13) Agency budgets removal Housing benefits	26,500
(14) Adjustment re Park & Ride	(20,000)
(15) Central Support Recharges adjustments	31,540
(17) Item 8 charge updated	13,110

Resources Portfolio

GENERAL FUND**Revenue Monitoring Statement - Month 9 2006/2007**

(19) Customer Services Extra Post	(24,000)
(20) Electoral Registration	(11,000)
(21) Licenses CCS	(9,000)
(22) Insurance Increase	<u>(7,530)</u>
Revised Budget as at Month 9	<u>(80,000)</u>
Total Budget for Resources Portfolio at Month 9	<u><u>1,292,510</u></u>

Community & Housing Portfolio

2005/2006			2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	
Actual Outturn	Code	Service	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9		Notes
£			£	£	£	£	£	£	
Community Enviromental									
(213,586)	E6C	Crematorium	(255,430)	(239,690)	(255,570)	(183,199)	(167,634)	15,565	(1),(3),(7),(8),(12),(14),(15)
582,624	OPENSACE	Open Spaces and Other Services	507,460	531,100	501,760	448,310	477,421	29,111	(1),(2),(3),(5),(7),(8),(11),(12),(14),(15),(16)
302,316	PUBCON	Public Conveniences	295,580	300,500	285,190	217,443	203,028	(14,415)	(1),(2),(3),(11),(12),(14),(15)
671,354			547,610	591,910	531,380	482,554	512,816	30,262	
Community Initiatives									
432,306	ART	Art Development	433,170	433,170	432,410	378,834	378,839	5	(12),(14)
312,190	CCH	City Hall	351,360	361,925	279,735	255,780	227,972	(27,808)	(1),(12),(14),(15)
153,820	CDG	Community Development & District Grants	158,770	158,770	161,200	159,700	154,600	(5,100)	-14
321,987	CIU	Community Initiatives	311,930	366,930	379,850	295,218	278,211	(17,007)	(8),(10),(12),(14)
51,134	COMMPART	Community Initiatives Partnership Projects	57,670	62,670	66,730	45,191	29,551	(15,640)	(12),(14)
(4,782)	CPI	Community Plan Implementation	(2,090)	(2,090)	(5,470)	39,690	35,047	(4,643)	(12),(14)
270,171	DSP	Durrington Swimming Pool	266,240	186,180	179,740	179,290	164,906	(14,384)	(12),(14),(15)
52,766	GUILD	Guildhall	83,110	81,985	(24,505)	32,600	31,699	(901)	(1),(12),(14),(15)
1,364,705	LEISCENT	Salisbury Leisure Centre and Athletics Track	1,326,460	1,433,350	1,015,850	835,012	818,316	(16,696)	(1),(3),(7),(12),(14),(15)
23,206	LEISSERV	Leisure Services	22,830	17,830	17,570	18,164	22,939	4,775	(14)
6,625	P3W	Salisbury Swimming Pool	8,780	8,780	8,780	6,579	4,969	(1,610)	
(4,767)	PLEASFAIR	Pleasure Fairs	(6,430)	(6,430)	(6,600)	(9,603)	(9,322)	281	
(215,578)	PRODMARK	Produce Markets	(197,620)	(195,310)	(195,430)	(144,157)	(144,088)	69	(1),(2),(3),(4),(14)
14,122	SFW	Wilton Sheep Fair	13,200	13,200	(4,330)	(3,006)	(2,338)	668	(14),(15)
124,676	SPT	Sports & Recreation Strategy	117,120	117,120	143,730	107,856	89,304	(18,552)	(12),(14)
5,930	STR	Strategic Alliance	5,140	5,140	7,150	5,364	3,107	(2,257)	
174,525	TSC	Tisbury Sports Centre	158,350	140,120	138,460	107,148	139,699	32,551	(12),(14),(15)
3,083,037			3,107,990	3,183,340	2,594,870	2,309,660	2,223,412	(86,248)	
Housing Services									
322,106	DPS	Development & Private Sector Services	262,930	262,930	283,130	236,525	307,796	71,271	(12),(14)
142,647	EMC	Emergency Centre	131,090	131,210	151,920	114,405	90,350	(24,055)	(1),(12),(14),(15)
377,306	HNS	Housing Need Services	362,000	362,000	365,030	273,546	302,089	28,543	(12),(14)
117,745	HOUSBEN	Housing Benefits	454,480	453,740	438,920	1,159,312	1,011,047	(148,265)	(6),(12),(13),(14)
195,215	STH	Strategic Housing	172,150	172,150	145,070	108,936	107,629	(1,307)	(10),(12),(14)
1,155,019			1,382,650	1,382,030	1,384,070	1,892,724	1,818,912	(73,812)	
4,909,409		Total Community & Housing	5,038,250	5,157,280	4,510,320	4,684,938	4,555,139	(129,799)	

Community & Housing Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE	5,038,250
<u>Virements in Year</u>	
Months 1 -3	
(1) Inflation Bids	69,340
(2) Increase to SCS contract	16,840
(3) Allocate £220k across GF from SCS uplift	(2,980)
(4) NNDR Revaluations	1,460
(5) Move Avon Valley National Park from FPL to Parks	10,000
(6) Transfer of spare staff hours from HB to CT	(740)
(7) Realign costs of grounds maintenance across sites	(890)
Revised Budget as at Month 3	5,131,280
Months 4-6	
(8) ITS revenue consultants arts saving	5,000
(9) Adjust CSR to Salisbury City	21,000
Revised Budget as at Month 6	5,157,280
Months 7-9	
(10) Revised Capitalised salaries figures	(1,600)
(11) Move SCS into General fund	23,140
(12) Increase Vacancy Factor	(36,330)
(13) Agency budgets saving	(26,500)
(14) Central Support Recharges adjustments	79,230
(15) Asset Rental removed	(683,650)
(16) Miscellaneous variation	(1,250)
Revised Budget as at Month 9	4,510,320

Planning & Economic Development Portfolio

2005/2006			2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	Notes
Actual Outturn	Code	Service	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9		
£			£	£	£	£	£	£	
		Economic Development & Tourism							
284,619	ECONDEV	Economic Development	334,470	334,470	302,840	216,687	193,680	(23,007)	(6),(7)
203,063	TICS	Tourist Information Centres	194,380	194,580	186,650	151,644	149,526	(2,118)	(1),(6),(7)
293,928	TOURISM	Tourism	289,510	289,510	304,030	141,828	150,185	8,357	(6),(7)
781,610			818,360	818,560	793,520	510,159	493,390	(16,769)	
		Other Partnership Services							
405,677	CTV	CCTV	411,940	411,940	402,630	275,139	242,665	(32,474)	(6),(7),(8)
405,677			411,940	411,940	402,630	275,139	242,665	(32,474)	
		Planning							
162,177	BUI	Building Control	170,190	170,190	151,770	110,290	68,718	(41,572)	(6),(7)
903,682	DEVCONT	Development Control & Enforcement	768,670	834,210	717,570	518,869	457,988	(60,881)	(2),(6),(7),(9)
585,666	FPL	Forward Planning	671,230	653,460	666,970	500,265	551,534	51,269	(3),(4),(5),(6),(7)
3,028	SNN	Street Naming and Numbering	2,460	2,460	2,460	1,818	(1,100)	(2,918)	
1,654,553			1,612,550	1,660,320	1,538,770	1,131,242	1,077,140	(54,102)	
2,841,841		Total Planning & Economic Development	2,842,850	2,890,820	2,734,920	1,916,540	1,813,196	(103,344)	

Planning & Economic Development Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE	2,842,850
 <u>Virements in Year</u>	
Months 1 -3	
(1) Allocate £220k across GF from SCS uplift	200
(2) Remove recharge budget for staff funded direct not through PDG	65,540
(3) Move Avon Valley National Park from FPL to Parks	(10,000)
Revised Budget as at Month 3	2,898,590
 Months 4-6	
(4) Increase pay grading in transportation	(7,770)
Revised Budget as at Month 6	2,890,820
 Months 7-9	
(5) Revised Capitalised salaries figures	18,000
(6) Increase Vacancy Factor	(19,810)
(7) Central Support Recharges adjustments	(50,860)
(8) Asset Rental removed	(3,230)
(9) Adjust Budget for Stonehenge	(100,000)
Revised Budget as at Month 9	2,734,920

Environment & Transport Portfolio

2005/2006		2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	Notes
Actual Outturn	Code	Original Estimate	Revised Estimate	Revised Estimate	Profiled Budget	Actual Month 9		
£	Service	£	Month 6	Month 9	£	£	£	
	Environmental Health							
2,489,904	ENV1WASTE	2,561,010	2,530,310	2,538,400	1,397,026	1,334,546	(62,480)	(1),(2),(9),(11),(12)
975,303	ENV2STREET	1,000,270	1,007,790	1,002,780	779,581	757,617	(21,964)	(2),(3),(9),(11)
171,497	ENV3PUBLIC	168,950	170,950	170,950	126,288	130,425	4,137	(1),(12)
69,899	ENV4PROTECT	80,420	80,420	88,740	56,574	53,305	(3,269)	
214,254	ENV5PEST	213,140	216,640	234,750	171,400	145,046	(26,354)	(1),(11)
41,694	ENV6LAND	52,980	52,980	52,980	35,717	30,780	(4,937)	
347,387	ENV7GENERAL	358,580	354,740	364,340	270,323	277,559	7,236	(7),(9),(11)
27,670	ENV8LICENSE	54,970	66,810	68,220	25,830	10,557	(15,273)	(1),(11)
4,337,608		4,490,320	4,480,640	4,521,160	2,862,739	2,739,834	(122,905)	
	Other Environmental							
29,078	CDE	29,550	29,550	29,360	26,361	26,820	459	(11)
-	E3P	(1,220)	(1,220)	(1,220)	(927)	-	927	
4,147	ENP	6,260	6,260	6,180	4,527	1,332	(3,195)	(11)
(4,837)	K4W	3,860	3,860	4,630	4,605	31,156	26,551	(9),(11)
28,389		38,450	38,450	38,950	34,566	59,308	24,742	
	Transportation							
(1,103,199)	CARPARK	(1,396,260)	(1,440,530)	(1,958,680)	(1,510,450)	(1,385,359)	125,091	(2),(3),(4),(9),(10),(11),(12)
-	HAK	-	-	-	-	-	-	
82,310	SHP	86,830	86,830	76,530	58,053	65,509	7,456	(9),(11),(12)
570,855	TRA	1,196,330	1,204,100	1,178,390	839,034	763,013	(76,021)	(5),(9),(11)
(450,033)		(113,100)	(149,600)	(703,760)	(613,363)	(556,837)	56,526	
3,915,964	Total Environment & Transport	4,415,670	4,369,490	3,856,350	2,283,942	2,242,305	(41,637)	

Environment & Transportation Portfolio

GENERAL FUND

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE	<u><u>4,415,670</u></u>
<u>Virements in Year</u>	
Months 1 -3	
(1) Inflation Bids	17,500
(2) Increase to SCS contract	(18,720)
(3) Allocate £220k across GF from SCS uplift	190
(4) NNDR Revaluations	(52,920)
Revised Budget as at Month 3	<u><u>4,361,720</u></u>
Months 4-6	
(5) Increase pay grading in transportation	7,770
Revised Budget as at Month 6	<u><u>4,369,490</u></u>
Months 7-9	
(7) Revised Capitalised salaries figures	9,700
(8) Move SCS into General fund	(23,140)
(9) Increase Vacancy Factor	(32,870)
(10) Adjustment re Park & Ride	20,000
(11) Central Support Recharges adjustments	106,820
(12) Asset Rental removed	(593,650)
Revised Budget as at Month 9	<u><u>3,856,350</u></u>

Salisbury City Portfolio

2005/2006		2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	Notes
Actual Outturn	Code	Service	Original Estimate	Revised Estimate	Revised Estimate	Profiled Budget	Actual Month 9	
£			£	Month 6	Month 9	£	£	£
		Allotments						
5,885	G2A	Allotments General	4,430	4,430	4,470	3,456	15,027	11,571
(465)	G2B	Stratford-Sub-Castle	(430)	(430)	(230)	(216)	339	555
39	G2C	Westwood	70	70	260	216	289	73
65	G2D	Wiltshire Road	70	70	20	27	173	146
88	G2E	The Tunnel	(820)	(820)	(700)	(612)	324	936
(399)	G2F	Coldharbour Lane	(490)	(490)	(400)	(369)	236	665
(231)	G2G	New Butts	(360)	(360)	(730)	(495)	207	702
(492)	G2H	Warres Trust	(500)	(500)	(440)	(369)	368	737
(500)	G2J	London Road	(780)	(780)	(1,420)	(1,080)	(148)	932
(2,782)	G2K	Fisherton Farm	(860)	(860)	(910)	(720)	2,995	3,715
(1,209)	G2L	Cow Lane	(330)	(330)	80	9	276	267
-			-	-	-	(153)	20,146	20,299
		Cemeteries						
(838)	G1A	London Road Cemetery	3,760	(1,640)	3,390	2,538	1,330	(1,208)
4,037	G1B	Devizes Road Cemetery	7,230	10,680	8,890	6,798	6,602	(196)
3,199			10,990	9,040	12,280	9,336	7,932	(1,404)
		Miscellaneous						
77,020	G8A	Administration	152,020	152,020	130,430	97,380	97,830	450
4,963	G8B	Other Charges/Contract Costs	17,260	10,800	(1,910)	(1,467)	(1,113)	354
81,983			169,280	162,820	128,520	95,913	96,717	804
		Other Services						
70,777	G5F	Verge Gardens & Shrubberies	74,840	71,000	71,150	53,343	61,015	7,672
22,257	G6A	Children's Playgrounds	32,200	35,900	36,220	27,135	22,565	(4,570)
2,244	G6B	Monuments	5,410	5,410	5,410	4,050	291	(3,759)
6,246	G6C	Seats	9,230	8,780	8,780	6,516	2,082	(4,434)
23,204	G6D	Highways Grasscutting	24,340	24,340	25,340	18,918	12,163	(6,755)
6,614	G6E	Bus Shelters	9,750	9,750	9,750	7,380	5,351	(2,029)
22,302	G7A	City Tree Maintenance Programme	20,560	20,560	26,560	19,917	17,725	(2,192)
153,645			176,330	175,740	183,210	137,259	121,192	(16,067)
		Open Spaces						
17,623	G4B	Bourne Hill & Greencroft	17,460	17,240	17,240	12,852	12,424	(428)
19,809	G4C	Churchill Gardens	27,620	26,390	26,580	19,899	13,232	(6,667)
0	G4D	Bemerton Recreation Ground	-	1,800	-	(9)	7,494	7,503
17,609	G4E	Queen Elizabeth Gardens	12,320	16,790	16,910	12,717	12,303	(414)
2,501	G4F	Middle Street Open Space	2,840	2,910	2,900	2,223	1,857	(366)
1,441	G4G	Meyrick Close	1,020	1,000	1,000	810	810	-
5,200	G4H	St.Marks Open Space	5,590	5,450	5,450	4,023	3,915	(108)
1,373	G4J	Maltings Amenity Area	2,060	2,300	2,300	1,755	1,215	(540)
5,604	G5A	Carpet Bedding Displays	5,610	9,000	9,200	6,840	8,260	1,420
306	G5B	Annual Flower Show	310	310	310	297	-	(297)
7,714	G5C	Closed Churchyards	13,720	11,370	11,370	8,478	8,199	(279)
1,959	G5D	Bemerton Folly	5,260	6,380	7,480	5,643	5,884	241
17,080	G5E	Harnham Slope	6,840	8,090	8,490	6,309	6,544	235
98,219			100,650	109,030	109,230	81,837	82,138	301
		Recreation Grounds						
34,238	G3A	Victoria Park	43,970	48,590	47,680	35,637	37,655	2,018
8,792	G3B	Fisherton Recreation Ground	9,100	7,130	6,690	4,941	3,862	(1,079)
(6,079)	G3C	Old Sarum Rec Ground (Hudson's Field)	8,660	8,600	1,920	31,521	35,113	3,592
3,335	G3D	Bishopdown Sportsfield	5,040	7,790	8,070	6,016	5,647	(369)
14,650	G3E	Warre Acres	14,000	11,040	11,310	8,487	7,382	(1,105)
1,825	G4A	Westwood Sportsfield	2,030	270	410	279	254	(26)
56,767			82,800	83,420	76,080	86,881	89,914	3,033
393,813		Total Salisbury City	540,050	540,050	509,320	411,073	418,038	6,965

City Area

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE	540,050
 <u>Virements in Year</u>	
Months 1 -3	
No movements in period	0
 Revised Budget as at Month 3	 <u><u>540,050</u></u>
Months 4-6	
No movements in period	0
 Revised Budget as at Month 6	 <u><u>540,050</u></u>
Months 7-9	
(1) Realign City/District Split	(21,000)
(2) Camping Club	(8,000)
(3) Miscellaneous	(1,730)
 Revised Budget as at Month 9	 <u><u>509,320</u></u>

Housing Revenue Account Portfolio

2005/2006			2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	
Actual Outturn	Code	Service	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9		Notes
£			£	£	£	£	£	£	
(82,112)	HBD	HRA Expenditure Provision for Bad Debts	30,000	30,000	30,000	-	-	-	
3,308,356	HCF	Capital Financing Costs	3,364,660	3,364,660	3,377,770	2,422,620	2,422,620	-	(8)
462,253	HRR	Rent Rebates	114,660	114,660	114,660	-	-	-	
5,530,791	HSB	HRA Subsidy Payable	6,396,250	6,048,500	6,048,500	4,887,600	4,905,597	17,997	(2)
4,267,686	REPMAIN	Repairs and Maintenance	4,389,830	4,274,230	4,330,800	3,449,014	2,738,629	(710,385)	(5),(6),(10),(11)
2,580	RRT	Rent, Rates Taxes etc	2,550	2,550	2,550	1,908	2,040	132	
535,498	SHELTACC	Supervision & Management Special	488,090	668,090	685,590	515,722	505,996	(9,726)	(3),(4),(9),(10),(11),(13)
2,627,747	SUPERMAN	Supervision & Management	2,939,670	3,043,020	2,837,390	2,116,032	2,005,321	(110,711)	(1),(10),(11),(12),(17)
16,652,798			17,725,710	17,545,710	17,427,260	13,392,896	12,580,203	(812,693)	
(232,984)	HII	Housing Income Interest	(170,420)	(170,420)	(244,210)	(78,435)	(74,110)	4,325	(14)
(18,314,834)	RENTS	Rents	(18,663,590)	(18,663,590)	(18,706,150)	(13,843,393)	(13,882,888)	(39,495)	(15),(16)
(18,547,818)			(18,834,010)	(18,834,010)	(18,950,360)	(13,921,828)	(13,956,998)	(35,170)	
(1,895,020)		Total Housing Revenue Account	(1,108,300)	(1,288,300)	(1,523,100)	(528,932)	(1,376,795)	(847,863)	

HRA Stock Transfer Portfolio

2005/2006			2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	
Actual Outturn	Code	Service	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9		
£			£	£	£	£	£	£	
0	STOCKTRANS	Housing Stock Transfer Work Housing Stock Transfer Work	300,000	480,000	480,000	480,000	427,166	(52,834)	(17)
0			300,000	480,000	480,000	480,000	427,166	(52,834)	
0		Total HRA Stock Transfer	300,000	480,000	480,000	480,000	427,166	(52,834)	

Housing Revenue Account

HRA

Revenue Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE including Contingency	<u><u>(1,108,300)</u></u>
2006/2007 ORIGINAL ESTIMATE excluding contingency	<u><u>(1,118,920)</u></u>
<u>Virements in Year</u>	
Months 1 -3	
(1) Increase to SCS contract	1,880
(2) Change in estimate of housing subsidy	(321,910)
(3) Increase establishment of SHO's	8,100
(4) Increase recharge to Careconnect	45,720
(5) Remove vehicle leasing budgets, but reinstate insurance	(17,140)
(6) Remove grounds maintenance budgets	(9,950)
Revised Budget as at Month 3	<u><u>(1,412,220)</u></u>
Months 4-6	
	0
Revised Budget as at Month 6	<u><u>(1,412,220)</u></u>

Housing Revenue Account

HRA

Revenue Monitoring Statement - Month 9 2006/2007

Months 7-9

(8) Item 8 charge updated	13110
(9) Housing Support Officer adjustments	(113,990)
(10) HRA extra vacancy factor	(19,270)
(11) Central Support Recharges Adjustment	25,420
(12) Misc adjustment	30
(13) Increase in Electric, Gas and Cleaning Contracts on sheltered accomodation	100,170
(14) Increase interest on balances	(73,790)
(15) Increase in Dwelling Rents	(41,020)
(16) Increase in Garage Rents	(1,540)

Revised Budget as at Month 9

(1,523,100)

Housing Revenue Account

HRA

Revenue Monitoring Statement - Month 9 2006/2007

2006/2007 ORIGINAL ESTIMATE HRA CONTINGENCY	10,620
 <u>Virements in Year</u>	
Months 1 -3	
(17) Allocation of contingency per month 3 Budgets variation above	293,300
(17) Stock transfer costs attributable to the HRA	(180,000)
Revised Contingency Budget as at Month 3	123,920
 Months 4-6	
Revised Contingency Budget as at Month 6	0
 Months 7-9	
(17) Allocation of contingency per month 9 Budgets variation above	110,880
(17) Remove unused contingency to zero in 2006/2007	(234,800)
Revised Contingency Budget as at Month 9	0
Revised Budget as at Month 9 for HRA and contingency	(1,523,100)

Housing Revenue Account

HRA

Revenue Monitoring Statement - Month 9 2006/2007

2006/2007 ORIGINAL ESTIMATE HRA Stock Transfer	300,000
 <u>Virements in Year</u>	
Months 1 -3	
(17) Stock transfer costs attributable to the HRA	180,000
 Revised Budget as at Month 3	480,000
Months 4-6	
	0
 Revised Budget as at Month 6	480,000
Months 7-9	
	0
 Revised Budget as at Month 9	480,000

Capital Programme Portfolio

Appendix C

2005/2006			2006/2007	2006/2007	2006/2007	2006/2007	2006/2007	Variance	Notes
Actual Outturn	Code	Service	Original Estimate	Revised Estimate Month 6	Revised Estimate Month 9	Profiled Budget	Actual Month 9	£	
£			£	£	£	£	£	£	
Community & Housing - Capital									
15,194	Z1C	New Swimming Pool	-	61,680	61,680	30,840	-	(30,840)	(1)
66,287	Z2D	Mere meeting Room	-	20,710	20,710	20,710	20,713	3	(1)
31,942	Z3L	Home Repairs Grants	70,000	-	-	-	500	500	(4)
315,599	Z3M	Disabled Facilities Grants	315,000	363,360	363,360	272,475	288,166	15,691	(1)
9,290	Z3N	Renovation Grants	-	-	-	-	-	-	
-	Z3P	Various Housing Association Grants	-	-	-	-	345	345	
-	Z4C	Athletics Track -Low level Floodlights**	-	36,500	-	-	-	-	(1),(6)
-	Z4D	Gainsborough Close - Kickabout**	20,000	20,000	-	-	-	-	(6)
865,002	Z4M	Affordable Housing	1,000,000	1,548,440	900,000	360,000	456,999	96,999	(1),(3),(5)
13,852	Z5G	Housing Needs Survey	48,000	46,150	46,150	34,560	24,707	(9,854)	(1)
-	Z5Y	Affordable Housing (Housing Corporation)	661,000	661,000	150,000	75,000	39,679	(35,321)	(1)
1,317,165			2,114,000	2,757,840	1,541,900	793,585	831,108	37,523	
City - Capital									
-	Z5H	Victoria Park Tennis Courts**	20,000	20,000	25,470	14,160	-	(14,160)	(6)
-	Z5J	Play Area Refurbishments**	35,000	35,000	51,000	29,490	-	(29,490)	(6)
-	Z5K	Play Areas - Hudsons Field**	95,000	95,000	-	-	-	-	(6)
-	Z5W	City Area Capital Programme	90,000	90,000	-	-	-	-	(6)
-			240,000	240,000	76,470	43,650	-	(43,650)	
Environment & Transport - Capital									
5,398	Z1S	Recycling Centres	-	-	49,050	31,600	14,295	(17,305)	(6)
7,630	Z1T	Land Drainage Works	-	-	-	-	-	-	
-	Z3Q	Residents' Parking Scheme	-	35,100	-	-	-	-	(1),(6)
2,513	Z3S	Bee Hive Park & Ride	-	-	-	-	-	-	
-	Z3T	Downton Flood Relief	-	-	12,000	9,000	-	(9,000)	(6)
6,060	Z4G	Flood Alleviation Schemes	25,000	41,880	41,880	31,410	26,455	(4,955)	(1)
-	Z5X	Waste Strategy	35,000	35,000	35,000	26,280	25,990	(290)	
21,601			60,000	111,980	137,930	98,290	66,740	(31,550)	
Housing Revenue Account - Capital									
379,520	Z3U	Disabled Adaptations	275,000	356,590	300,000	239,460	116,888	(122,572)	(1),(6)
3,130,592	Z3V	Refurbishment & Modernisation of Council Housing	2,954,200	3,379,650	2,739,480	684,090	951,791	267,701	(1),(6)
-	Z3W	Replacement of Housing Computer System	15,000	15,000	15,000	11,250	-	(11,250)	
165,953	Z5V	Vehicle Replacement Fund HRA	-	-	-	-	-	-	
-	Z6M	Security at Sheltered Schemes	-	-	-	-	20,190	20,190	
3,676,065			3,244,200	3,751,240	3,054,480	934,800	1,088,868	154,068	
Resources - Capital									
363,686	Z1A	Implementing Electronic Government	-	-	-	-	-	-	
1,290	Z1E	Admin Licences Property	-	-	-	-	-	-	
444,002	Z1F	Repairs and Maintenance	525,000	525,000	394,420	203,580	222,769	19,189	(6)
82,138	Z3H	Corporate Financial Management Info System	50,000	50,000	11,000	8,280	9,300	1,020	(6)
125,000	Z3K	Capitalised Salaries	125,000	125,000	125,000	93,780	97,483	3,703	(6)
452,676	Z4T	Purchase Vehicles	-	-	145,000	108,720	21,755	(86,965)	(6)
63,155	Z5M	IT Disaster Recovery	55,000	26,850	26,850	20,070	11,605	(8,465)	
141,913	Z5P	E - Government Priority Outcomes	-	-	-	-	-	-	
-	ZCAPFUND	Capacity Fund	125,000	125,000	90,000	74,605	45,835	(28,770)	(6)
154,418	ZCCS	Customer Services Capital Projects	185,000	206,350	136,350	102,240	91,286	(10,954)	(1),(6)
308,011	ZCENTCONST	Centralised Offices Construction Phases Stage E	1,400,000	1,641,990	1,650,000	1,077,015	670,143	(406,872)	(1),(2),(6)
1,228,484	ZCENTOFF	Centralised Offices	249,000	82,570	82,570	61,920	183,099	121,179	(1)
174,319	ZINVEST	Invest to Save/Improve	100,000	53,870	98,870	72,855	64,143	(8,712)	(1),(6)
290,778	ZITS	IT Capital Projects	295,000	285,050	215,050	161,550	169,535	7,985	(1),(6)
3,829,869			3,109,000	3,121,680	2,975,110	1,984,615	1,586,953	(397,662)	
8,844,701		Total Capital Programme	8,767,200	9,982,740	7,785,890	3,854,940	3,573,670	(281,270)	

Capital Programme

GENERAL FUND

Monitoring Statement - Month 9 2006/2007

<u>NOTES:</u>	£
2006/2007 ORIGINAL ESTIMATE	8,767,200
 <u>Virements in Year</u>	
Months 1 - 3	
(1) Capital Carry Forward from 2005/2006	1,165,800
(2) Increase to Office Construction budget approved at July Cabinet	250,000
(3) Affordable Housing adjustment to calculated budget	(130,260)
(4) Home Repairs Grants Removed	(70,000)
Revised Budget as at Month 3	<u><u>9,982,740</u></u>
 Months 4-6	
	0
Revised Budget as at Month 6	<u><u>9,982,740</u></u>
 Months 7-9	
(5) Affordable Housing adjustment	(1,159,440)
(6) Reprofiling Capital Schemes as per Portfolio Plans	(1,037,410)
Revised Budget as at Month 9	<u><u>7,785,890</u></u>